Notice No. 26 Construction Manager Certification Training Applications for 2019 Due by October 31

Notice No. 26 dated September 21, 2018, titled ***Construction Manager Certification Training Program Accepting Applications for 2019*** states that the Bureau of Engineering (BOE) will be hosting a Construction Manager Certification Training Program to prepare BOE employees to become Certified Construction Managers (CCM).

The objectives of the training are to:

- Supplement and strengthen the participant's skills with respect to project scheduling and cost management.
- Orient participants to the application and credentialing processes and to the benefits which may accrue to the CCM.
- Prepare participants to take the CCM Examination.

The CCM is the "gold standard" in personnel credentials for the Construction Management profession. It is the only Construction Management certification accredited by the American National Standards Institute under the International Organization for Standardization's ISO 17024 standard.

Training Application Process

Interested BOE employees must complete the *BOE Construction Manager Certification Training Application*, which is also available on the BOE's intranet, located in the *Forms Library* application under *Training*. Completed applications must be submitted to the BOE Training Section via email to *eng.training@lacity.org* by **Wednesday, October 31, 2018**. Applicants who have been accepted will be notified via email by the BOE Training Section.

Training Commitment

The BOE Construction Manager Certification Training Program is scheduled for January 8, 2019 through April 16, 2019, from 10:00 am to noon at the Public Works Building. All participants must be able to schedule their time so that they can attend all of the sessions.

Training participants will also be required to submit a CCM application with the Construction Manager Certification Institute and a copy of their submitted application or proof of submission to *eng.training@lacity.org* by **January 22, 2019**. Subsequently, all participants must schedule their CCM examination date, and email confirmation of their examination date to *eng.training@lacity.org* by **April 16, 2019**. The application fee is currently $325 for Construction Management Association of America (CMAA) members and $425 for non-members. The examination fee is currently $275. Both the application and examination fees are non-refundable by CMAA. In accordance with existing Memoranda of Understanding, the application and examination fees may not be eligible for reimbursement. Therefore, interested employees are strongly encouraged to review the CCM Application Handbook to determine whether they will meet the requirements to apply for certification.

Information about the CCM application process and the CCM application handbook is available at:

https://www.cmaanet.org/certification/certified-construction-manager/becoming-ccm

Questions regarding this training program should be directed to **Ana Lynn Rocio** of the Administration Division at (213) 485-5083 or at *analynn.rocio@lacity.org*.

Attachments:

1) Construction Manager Certification Training Application
2) BOE - CCM 2019 Training Schedule/Milestones

Certified Construction Manager (CCM)
Examination Preparation Course
Training Schedule

Date/Time	Task	Instructor	Notes
10/31/18	Training Application Deadline		Success will be a function of preparation and the priority given to scheduled meetings and milestones.
Session 1 – 1/8/19 10:00 am to noon	1. CCM Introduction / Application / Ethics	Jose Fuentes	Review Course Materials: CM Standards of Practice Study Kit, start CCM applications.
Session 2 – 1/22/19 10:00 am to noon	2. Capstone Course Session A Questions	Jose Fuentes	Read Capstone Course and answer questions assigned. Confirmation of CCM application submission due.
Session 3 – 2/5/19 10:00 am to noon	3. Capstone Course Session B Questions	Ethan Wong	Read Capstone Course and answer questions assigned.
Session 4 – 2/19/19 10:00 am to noon	4. Professional Practice, Project Management, Quality Management	Alvaro Prada	Read Standards of Practice (SOP), PM and QM Supplements, and answer questions.
Session 5 – 3/5/19 10:00 am to noon	5. Time Management	Mariet Ohanian	Read Time Management Supplement, answer scheduling problems.
Session 6 – 3/19/19 10:00 am to noon	6. Safety, Risk Management, Sustainability and BIM	Anagh Mamdapurkar	Read SOP, Supplements, and answer questions.
Session 7 – 4/2/19 10:00 am to noon	7. Cost Management and Change Orders	Ethan Wong	Read Cost Management Supplement. Answer estimating and production rates problems.
Session 8 – 4/16/19 10:00 am to noon	8. Contract Administration, Building Codes and General Conditions	Long Hoang	Read Material and the General Conditions in the Study Kit. Confirmation of scheduled exam date due.
	Take CCM Exam any date after final session.		

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Passing of Ong

We are sorry to report that former Public Works Public Information Director Henry Ong passed away in September. He retired on March 7, 2015. He was an accomplished playwright and had several plays produced. Our condolences go to his family and friends.

Correction

In the September 12, 2018 *BOE Newsletter* the name of **Apekshya Bajracharya** was listed incorrectly under *Arrivals*. Her first and last names were inadvertently reversed. We apologize for the error.